

*Signed Letter must be on company/organization's letterhead or include your company/organization's name, address, telephone number, and title of person requesting service.
Please replace the bold text in brackets with your company's information.*

[Place of Worship Name]

[Street Address]

[City, State, Zip]

[Phone Number]

[Email Address]

[Date]

MC Federal Credit Union
Attn: SEG Relationship Team
390 Walnut St
Danville, PA 17821

To Whom It May Concern,

[Name of Place of Worship], located at **[Location Address]** is requesting credit union services through MC Federal Credit Union.

As a **[ex. church, temple, synagogue]**, we do not have the ability to operate a financial institution or the facility to house a credit union, and therefore would like to join your credit union to be able to allow our membership to utilize your financial services. We may be interested in opening a business account with the credit union at a later date.

We currently have _____ members on the active roll.

We are located approximately **[#]** miles from your **[Danville, Bloomsburg, Lewisburg, Mount Carmel, Berwick]** branch located at **[Branch Address]**.

Thank you for your prompt attention to this request. We look forward to having a lasting relationship with your financial institution.

Sincerely,

[Name & Title of Authorized Person]

[Name of Place of Worship]

[Enc: Bylaws and/or Charter and/or Resolution if available]